# GUIDELINES FOR SUBMITTING A THESIS, DISSERTATION

Thesis should be bound in the prescribed format

FRONT COVER

1. Front Cover color for master's thesis is **earthy yellow**, for Ph.D is **light blue**
2. Front Cover should include
   - School name.
   - The title of the thesis (Chinese and English).
   - Full name of the department or graduate program.
   - Student ID
   - Student's name (Chinese and English).
   - Advisor's name (Chinese and English).
   - Date of school leaving (ROC format)
3. Sample
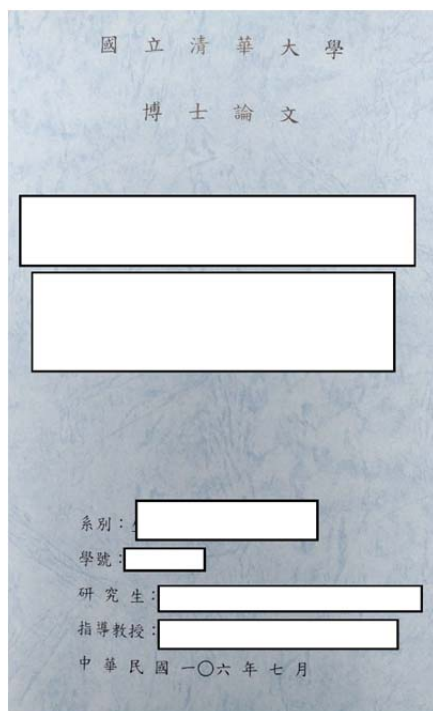
PhD Cover	Master degree cover
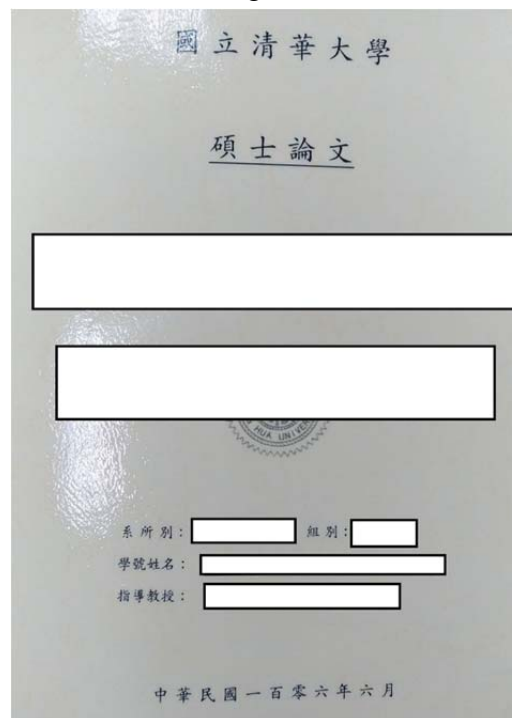
THESIS CONTENT

1. Blank page
2. Second page should contain information similar to the front page such as
   - School name
   - Title of the thesis (Chinese and English).
   - Full name of the department or graduate program
   - Student ID and Student's name (Chinese and English).
   - Advisor's name (Chinese and English).
   - Date of school leaving (ROC format)
3. The Power of Attorney of Master or Doctor's Thesis in e-file from NTHU.
4. The Power of Attorney of Master or Doctor's Thesis in hardcopy from NTHU.

5. The Power of Attorney of Master or Doctor's Thesis from National Library.
6. Thesis Publication Postponement Request Form
7. Advisor's Approval Form
8. Oral Defense Form verified by the Oral Examination Committee
9. Abstract in both Chinese and English
10. Preface or Acknowledgments
11. Table of Contents
12. Main text of the Thesis
13. Bibliographies
14. Appendices

✧ **Please use blue pen to sign Power Of Attorney and other forms requested.**

BINDING GUIDELINES: Please bind your thesis on the left hand side, with the content in the order mentioned above.

Spine Information from Top to Bottom
● School name, Department name
● Master or doctoral degree
● Title of the thesis
● Author's name
● Print the year of your graduation.

SUBMISSION AT LIBRARY COUNTER

1. One hard copy of the thesis
2. E-version of the Power of Attorney from the National Library

   [Attach a copy with the thesis and hand in a copy at the counter of NTHU library]
3. E-version of the Power of Attorney from ----Airiti Library

   [Only submit the hard copy to the library (don't attach on the thesis)]

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ELECTRONIC FILE UPLOADING GUIDELINES

Upload the following electronic files in the school library system with NTHU watermark in the background and files with password protection.

1. Thesis e-file
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   ● Full name of the department or graduate program
   ● Student ID and Student's name (Chinese and English).
   ● Advisor's name (Chinese and English).
   ● Date of school leaving (ROC format)

3. Abstract in both Chinese and English
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5. Table of Contents
6. Main text of the thesis
7. Bibliographies
8. Appendices
9. The Power of Attorney of Mater or Doctor's Thesis to NTHU in e-file.
10. The Power of Attorney of Mater or Doctor's Thesis to National library in e-file.